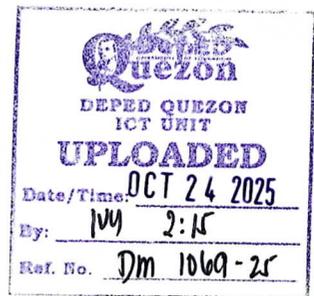




Republic of the Philippines  
**Department of Education**  
Region IV-A  
SCHOOLS DIVISION OF QUEZON PROVINCE



24 October 2025

**DIVISION MEMORANDUM**  
DM No. 1069, s. 2025

**VACATION SERVICE CREDITS FOR VOLUNTARY PARTICIPATION IN PROFESSIONAL DEVELOPMENT ACTIVITIES DURING THE MIDYEAR BREAK**

**To:** Assistant Schools Division Superintendents  
Division Chiefs  
Education Program Supervisors  
Public Schools District Supervisors  
Public Elementary and Secondary School Heads  
All Others Concerned

1. Attached is DM-OUHROD-2025-2949, titled "Vacation Service Credits for Voluntary Participation in Professional Development Activities During the Midyear Break".
2. For your information and guidance.

  
**ROMMEL C. BAUTISTA, CESO V**  
Schools Division Superintendent 

cid-ims/wfg/dmdg/10/24/2025  
DEPEDQUEZON-TM-SDS-04-009-003



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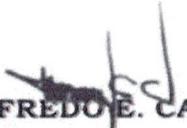
Republika ng Pilipinas

## Department of Education

OFFICE OF THE UNDERSECRETARY  
HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT

**MEMORANDUM**  
**DM-OUHROD-2025-2949**

**TO :** ALL REGIONAL DIRECTORS  
ALL SCHOOLS DIVISION SUPERINTENDENTS  
ALL SCHOOL HEADS

**FROM :**   
WILFREDO E. CABRAL  
*Undersecretary*  
*Human Resource and Organizational Development*

**SUBJECT :** VACATION SERVICE CREDITS FOR VOLUNTARY  
PARTICIPATION IN PROFESSIONAL DEVELOPMENT  
ACTIVITIES DURING THE MIDYEAR BREAK

**DATE :** October 23, 2025

In line with the declaration of the Midyear Break from October 27 to 30, 2025 as a Wellness Break for teachers, and in recognition of the commitment of teaching personnel to continuous professional growth and development, Vacation Service Credits (VSC) shall be granted to teachers who voluntarily participate in pre-procured and pre-planned professional development programs as well as other DepEd activities during the said period.

Teachers who attend these activities voluntarily shall be granted 1.5 days VSC per eight (8) hours of rendered services, inclusive of the maximum limitation under DepEd Order 13, s. 2024, provided that the activities are pre-approved activities conducted by the Central Office, Regional Office, or Schools Division Offices (SDO). These activities may include training or professional development, planning or policy workshops, output-based activities such as writeshops, and other such approved activities that teachers were requested to attend and which are aligned with the Department's strategic initiatives or professional development goals.

This aims to acknowledge the dedication of teachers who choose to engage in professional development during their break and ensures that their efforts are duly compensated. All concerned are enjoined to ensure proper documentation and

submission of attendance and activity reports to facilitate the granting and processing of VSCs.

For your guidance and compliance.

*Copy furnished:*

**OFFICE OF THE SECRETARY**  
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